



ACADEMIC AND ADMINISTRATIVE AUDIT RAJIV GANDHI MEMORIAL COLLEGE, LENGTISINGA

Date: 16-12-2024


The Academic and Administrative Audit of Rajiv Gandhi Memorial College, Lengtisinga, is conducted on dated 16-12-2024 on the basis of following parameters. The detail informations are as follows:

SL. NO	Particulars	Response	View Documents
1.	Name of the college	RAJIV GANDHI MEMORIAL COLLEGE	
2.	Address with email Id& Phone No	rgmcl2014@gmail.com & 03664295924/ 8638318695	
3.	Website of the college	www.rgmc.ac.in	
4.	Date of establishment of the college	11th October, 1992	
5.	Is college registered under society act? If yes , registration no and year	Yes, date of registration:xxi of 1816 no. BONG /252/F/17 dated 18 th July/2014 (Applied for renewal)	View documents
6.	Date of recognition by UGC under 2(f) and 12(B)	28 TH September/2016	View documents
7.	Name the university under which the college is affiliated, date of permanent affiliation	Gauhati University. Date of affiliation, vide letter No. GU/AFF/2010/21 dtd. 31-12-201	View documents
8.	Is the college recognizes by UGC as a college with potential for excellence.	No.	
9.	Is the college recognized for its performance by any other government agency.	The College is permitted to introduce KKHSOU Study Centre on different subjects in distance and open learning mode.	View Document
10.	No of programmes offered by the college	programmes offered by the College as per view documents	View Document
11.	Total enrolment in the college in UG	639 in 2023-24	View documents
12.	Whether the college authority monitored preparation of programmes and course outcomes by the faculty?	yes	View documents
13.	What mechanism is undertaken for dissemination of PO's &CO's?	Yes	View documents
14.	Whether feedback form from (1) Students (2) Teachers (3) Employees (4) Alumni collected?	Yes, 1)Students 2) Faculty Members	View Documents1 View Documents2


		3. Guardians 4) Alumni	View Documents3 View Documents4
15.	Whether collected feedback analyzed and necessary measures taken	Yes	View documents
16.	What ICT facilities are added to the college in the last year?	No	
17.	Amount of grants received (excluding salary) from government and non-government agencies in the last year.	No	
18.	No of seminars /conferences / workshop conducted during the last year (2023-24)	01(One State level Workshop), One National Level Seminar and 09 (Nine) Departmental Seminars were organized and successfully conducted.	View documents
19.	Extension activities carried out by the college during last year.	Three (03) No's of Extension activities carried out during 2023-24.	View documents
20.	Collaboration /MOU with other institution/Industries	MOU with local hospital, MOU by different departments with other institution	View documents1 View documents2 View documents3 View documents4
21.	No. of class room/laboratories added in the last year.	No	
22.	No. of class room with ICT facilities /Digital Class room.	02 No's of room is under construction	View documents1 View documents2
23.	Amount spent on maintenance of infrastructure.	Total Expenditure Rs. = 29,08,932/ (Twenty nine lakh eight thousand nine hundred thirty two) only.	View Documents
24.	Whether the college library is automated or not?	Yes,SOUL 2.0(full edition)FE	View documents1 View Documents 2
25.	What is the student-computer ratio in the college	18 no's of computer is used by the students 35.5%	View documents 1
26.	Whether Internet leased line installed in the college? If yes, what is the band with.	Yes, Broad band	5 GHz
27.	Whether Wi-Fi is available to the students and the faculty?	Yes	Accessible during working hours.
28.	No of students benefited by the scholarship /free ship etc. provided by the college during last year.	16 No's of students offered SC & OBC Scholarship.	View documents 1
		509 students have availed free admission during 2023-24 under	View documents2

		Free ship from Government in regards to 1 st , 3 rd sem & 5 th sem (including SC,ST)	
29.	Capacity building and skill enhancement programmes conducted by the college during last year and the students participated. Male/Female=Total	Skill Enhancement Course (SEC) is counted on department wise.	View document
30.	Placement drives organized during the year and number of students placed	Placement drives by the college in collaboration with DDU	View documents
31.	How the Students representation is facilitated in various administrative co-curriculum and extra curriculum bodies?	As per requirement and decentralization policy of the college	View documents
32.	What initiatives / practices undertaken for decentralized and participative management?	Through different Cells and committee's	View documents
33.	Does the institution have a Strategic/perspective management plan?	Yes	View documents
34.	What kind of leaves available to the staff and how the records are maintain?	As per UGC leave rule, college authority is providing CL, EL, CCL all the leaves avail by faculty members are officially documented in leave register in the college.	View Documents
35.	Whether the grants are provided to the stuff to attend seminar/workshop/conference etc?	Yes.	View Document
36.	Explain implementation of E-governance in i)Administration ii) Finance iii) Students Admission and iv) Examination	Admission form fill up and Examination form fill up is implemented electronically.	View documents
37.	Explain the welfare measures available or undertaken for the staff	Funding society for college employees (society registration no NS-68/2021-22,dated 17-01-2022), medical facility for emergency by signing MOU with PHC, Lengtisinga	View documents 1 View Documents 2
38.	Whether any professional development/administrative training program organized in the last year for faculty and stuff	Last year no training programme has been conducted.	
39.	Whether internal and external audit are regularly conducted?	Yes	View documents
40.	Whether the college has received grants form RUSA for infrastructure development?	No	
41.	(i) What strategies are adopted for mobilization of fund for the college?	strategies for resource mobilization	View documents
	(ii) Is there any self sustained courses?	No	
42.	Whether the college has participated in NIRF?	No	
43.	What measures are initiated by the authority for ensuring gender equity in the college?	Various cells are working for gender	View document 1 View document 2

		issue	
44.	Whether solar energy plan/Biogas plant install as alternative sources of energy?	No	
45.	Explain the practices adopted for solid wasted, liquid wasted, bio medical wasted management, E- waste management, water recycling and hazardous chemical and reproductive waste management.	No	
46.	Whether the college has a bore well and has it undertook rain water harvesting?	No	
47.	What measures are undertaking for restricted entry of automobiles and to band on plastic use?	Notice already had been served by the authority for the restrictions of the entry of automobile and band on plastic inside the college campus.	View document1 View document2 View documents3
48.	Whether Environment/Green and energy audit conducted?	Yes	
49.	Explain the PWD friendly initiatives undertaken by the college.	Yes	View documents
50.	Explain how the college authority sensitize the students and employs on constitutional obligation-values, rights, duties etc.	Yes	View documents
51.	Whether the college has prepared code of conduct for students, teachers, administrators and other staff and how this are disseminated and displayed.	yes	View documents


 Principal
 Rajiv Gandhi Memorial College,
 Lengtisinga
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Rajiv Gandhi Memorial College
Lengtisinga


 16-12-24
 Dr. RN Das
 Academic
 &
 Administrative Auditor
 16-12-2024
 Retd. Principal
 K.R.B. Girls College
 Guwahati


 Coordinator, IQAC
 Rajiv Gandhi Memorial College
 Lengtisinga
Co-ordinator
Internal Quality Assurance Cell
R.G.M. College, Lengtisinga